

Game Assignments

Regular Season Assignments - The Assigning Secretary shall follow the following guidelines in making assignments:

Will try to avoid assigning Officials scheduled for the Thursday freshman game and then the Varsity assignment for the same teams. The same also applies to Varsity and subsequent JV games.

Will try to avoid assigning officials work the same varsity team back-to-back; nor the same school more than three (3) times per regular season.

Will be assigning officials based on their primary positions ranking and staffing needs.

Will assign Intermediate officials, based evaluations from the training committee, feedback and senior officials.

The Assigning Secretary may, if the situation warrants it, utilize any official in any position needed or have them work multiple assignments to properly cover a game(s).

Varsity officials should be assigned first to varsity contests before other officials.

Referees:

- No one shall be assigned as a referee for a varsity contest without having been approved by the board.
- No one shall be assigned as a referee to a non-varsity high school game unless they are a varsity level official or intermediate level official and approved by the board.
- No one shall be assigned to youth league and middle school games as a referee unless they are a varsity official or are an intermediate level Official and approved by the board.

Members can request to work as a crew and the Assigning Secretary can assign those officials as a crew for multiple games. Assigning Secretary has the option to assign "crew members" to other games based on coverage needs.

Officials may not "blacklist" any school or fellow official.

Assignments should be made in three (3) week blocks for the regular season. The Assigning Secretary can make changes up to game time based on coverage needs.

When the Assigning Secretary needs to deviate from these guidelines, he/she shall notify the president prior to making the assignment. The President will then communicate this information to the board.

Levels of Officiating

The following Levels of officials are established within the membership of EFOA:

SUB-VARSITY:

Must meet the WIAA/WOA requirements each season to become a certified official.

Officials have successfully completed the apprenticeship program.

Can work at any level of youth, high school or middle/Jr High School games

Must work youth football or Middle/Jr-High school games.

MAY be assigned to varsity games based on their skill level and availability of Varsity assignments.

Are encouraged to attend the EFOA summer training meetings and any available officials' football summer camps. Financial aid will be considered by the board of directors if requested.

VARSITY:

Must complete the WIAA/ WOA requirements each season to become a certified official.

Officials who successfully completed the apprentice's program, have three years' experience and work five or more varsity games a season.

Are encouraged to work at least one varsity game per week and when possible, accept assignments for additional weekly varsity games.

Are eligible to all levels of games and are encouraged to work some youth football or Middle/Jr-High school games

Encouraged to be available to work the post-season.

Varsity level officials are expected to mentor apprentice level officials as needed.

Varsity level officials are expected to provide feedback to the board and training committee on intermediate and Apprentice officials.

POST-SEASON (Week 10+):

Must complete the WIAA/ WOA requirements each season to become a certified official.

Varsity level officials can request to be considered for working state playoff (semi or final) games.

Past Playoff and Senior Varsity Officials may be asked to provide feedback to the board on any official requesting playoff assignments. Any senior official who requested a state playoff assignment will not be asked

to provide feedback

Must attend a minimum of 2/3 of membership meetings

Submit availability calendar

Work non-varsity assignments each season

The Assigning Secretary shall then make assignments based on the schedule of games, availability and relative ranking

STATE TOURNAMENT OFFICIALS (Weeks 11-12):

Must notify the Assigning Secretary during the Business meeting or within one week after the meeting. Request should be in writing, (official state playoff at the business meeting), email or text, specifying position desired. Only one position may be requested.

Have 3 years of service officiating varsity level games.

Agree to be available to work all playoff weeks except in emergency.

Must not have worked two Semi-final games in the past two years or a final game in the prior year. Accept in case of an emergency

The playoff committee will include a three board or Senior Playoff official (not requesting a state playoff assignment) and the assigning secretary. The Board or designated Playoff committee and assigning secretary shall evaluate the official based on:

Assigning secretary feedback.

- Any EFOA evaluation
- Feedback from Senior qualified playoff officials not requesting a state playoff assignment.
- Any old RTO observation (four years or less)
- If the Playoff committee is unable to determine a candidate for a given position, the President shall make the final determination and submit the qualified official's names to the WOA for final consideration.
- In case of emergency, the board may select any qualified official to fill in for a selected state tournament official who is unable to work their assignment.

An Official who refuses to accept a state tournament assignment will be required to wait one additional year before being considered again unless the board approves a waiver of this section.

If an official believes he/she should have received a state playoff game, he/she can request a full board review.

EFOA Membership Meetings

- All meetings will last approximately one and a half hours. The first portion of the meeting (30 to 45 minutes) will be dedicated to weekly training. The remaining time will be dedicated to addressing memberships, business, board, clients and assigning issues, additional training presentations.
 - Members will be notified of all meetings through Arbiter by email or text. Meeting dates will also be posted on EFOA Social media platforms.
- In the first meeting of the year (usually in early August) the last hour of the meeting is primarily dedicated to business items and any required election activities.
 - Members can request to have a topic place on the business meeting or any scheduled meetings by emailing the president or secretary. The president will present the topic to the necessary board committees or board members for review and resolution.
 - Communication with the board committees or board members can be conducted by video meetings, email or other on-line services. The secretary will be involved in all discussions and will document the proceedings.
 - The member(s) will be notified of the board review and if the topic will be included in the business meeting.
- During the last portion of any meeting, before any training activities, topics can be brought up by members.
 - The president or board member representing the President will decide if the topic will be discussed during the meeting or that the board will address the issue after the meeting.
- Members are expected to exhibit proper and respectful behavior at all meetings, including general, training, board or special membership. Any rude, obnoxious, loud, abusive, or disrespectful activity will not be tolerated and may result in disciplinary action

EFOA Hall of Fame

- For an official to be considered as a possible inductee into the EFOA Hall of Fame, they must:
 - Be a retired football official in good standing for the last three years.
 - This requirement can be waived by the nomination committee if the potential inductee is deceased or has a terminal health condition.
 - Have served as a certified high school football official.
 - Must have been a member of EFOA for a minimum of 5 years.
 - Must have served on the board of directors of the association or made a significant contribution to the association.
- The following process will be followed in selecting officials for induction to the EFOA Hall of Fame:
 - A three-person nominating committee will be formed by the board. This committee may have 1 retired official (preferably one who has been inducted into the hall previously) and 2 active officials who are not board members.
 - The nominating committee shall select up to 5 names to be considered for induction into the Hall of Fame.
 - Varsity members with a minimum of 15 years of service and all Hall of Fame members shall serve as electors.
 - The nominating committee shall provide a summary of the nominee's officiating career and a brief biography. This information will be presented to the electors at a general meeting early in the season or via mail/email.
 - The electors shall cast votes for those nominees they feel merit inclusion in the hall of fame. Each varsity elector will cast votes equal to no more than half the number of candidates.
 - To be selected for induction, a nominee must receive a simple majority (50% + 1) of the votes from the electors who cast votes.
- The following honors will be rendered to the inductees:
 - Inductees shall be inducted at an appropriate EFOA ceremony or event.
 - They will receive an EFOA Hall of Fame induction plaque.
 - They will receive an EFOA Hall of Fame commemorative coin.
 - EFOA will attempt to recognize them by having them toss the coin at the beginning of a football contest.
 - EFOA will include them in the EFOA online Hall of Fame on the EFOA website.