

EFOA Levels of Officiating

In order to improve the quality of officiating, the EFOA Training committee recommends the following policy for adoption to the EFOA Board of Directors:

1. Levels of Officials:

- a. Apprentice level: All new officials (not transfers) are entered as apprentices.
 - i. Normally, an official should remain an apprentice for no more than 2 years unless there is an unusual situation (injury, military service, etc.) that prevents him from completing the requirements to advance.
 - ii. Apprentices will normally be scheduled to work 4-man crews at the youth league level.
 - iii. All apprentices will be assigned a mentor.
 - iv. All apprentices must attend the apprentice training sessions.
- b. Intermediate level: The next level of officiating beyond the apprentice level.
 - i. Normally, an official should be able to complete the promotion requirements to the next level within 5 years unless there is an unusual situation.
 - ii. Intermediate level officials will be assigned high school sub-varsity games as they progress in the completion of the promotion requirements.
 - iii. Intermediate level officials will occasionally be assigned to varsity games as they gain experience at the high school level.
 - iv. Intermediate level officials will be given priority to attend the WOA football summer camp.
 - v. Intermediate level officials should attend training sessions.
- c. Varsity level: The top level of officiating in EFOA.
 - i. Normally, varsity level officials will work at least one varsity game per week.
 - ii. Varsity level officials are eligible to work local and district varsity playoff games.
 - iii. Varsity level officials are eligible to attend the WOA senior officials seminar for football and be evaluated for consideration to officiate state championship and semi-final games.
 - iv. Varsity level officials are expected to mentor apprentice level officials as needed.
 - v. Varsity level officials are expected to evaluate lower level official as needed.

2. Promotion Requirements:

- a. To be promoted from Apprentice to Intermediate level, the official must:
 - i. Individually take the training committee approved test in an open book environment and achieve a score of at least 70%. (This is not the normal WOA state test).
 - ii. Work a minimum of 35 games
 - iii. Earn a minimum of 200 training points.
 - iv. Receive a recommendation for promotion evaluation by their mentor.

- v. Pass an evaluation by the training instructors.
- b. To be promoted from Intermediate to varsity level, the official must:
 - i. Achieve a closed book test score of 70% on the training committee approved test.
 - ii. Work at least 100 games as an intermediate level official.
 - iii. Earn 450 training points as an intermediate level official.
 - iv. Attend the WOA football officials summer camp.
 - v. Work a minimum of 20 varsity level games.
 - vi. Pass an evaluation by the training instructors.
 - vii. Be recommended for promotion by the training instructors.
 - viii. Be approved by the EFOA Board of Directors.
- 3. Training points: Training points are earned by the official by completion of the following activities:
 - a. Training classes – 5 points if present and not more than 10 minutes late for the session.
 - b. Game Cards – Officials may ask any varsity level official on their game crew to complete a brief game card on their officiating performance during the game. Each card will be signed by the varsity level official and turned by the official to the training instructors. 5 points will be given for each card received.
 - c. Scrimmages – for each scrimmage the official attends at least 60 minutes at, they will receive 5 points. They must work part of the 60 minutes to receive credit for the scrimmage.
 - d. Varsity games – For each varsity game where the official is not on the game crew, but attends the pre and post game conferences and completes a varsity game card and turns it in to their instructor, they will receive 5 points.
 - e. Recording - Training instructors will maintain records of training points and games completed by year.
- 4. Youth level referee: To be a referee (White Hat) at youth level games, you must:
 - a. Have completed a minimum of half the game and training point requirements for promotion to the varsity level.
 - b. Successfully complete the EFOA White Hat training course. Approval to take this course is by recommendation of the instructors.
 - c. Achieve a score of at least 90% on the closed book white hat test.
- 5. Transition – In order to establish the three levels in a fair manner, the following one-time rules are adopted:
 - a. If you have already worked 20 or more varsity games in the last 4 years as of July 1, 2009, you are considered to be a varsity level official.
 - b. If you have already completed 2 years of service as of July 1, 2009, you are considered to be a intermediate level official and:
 - i. You will be given 100 training points for each completed year beyond the two year minimum.

- c. If you have worked less than 2 years as of July 1, 2009, you are considered to be an apprentice level official and:
 - i. If you have completed 1 year of service, you will receive 100 training points.
 - ii. If you worked a minimum of 35 games last year, you will be given the chance to take the open book exam and be evaluated early in the season for immediate promotion to intermediate level official.
 - d. If you are currently a varsity level official or, in the opinion of the EFOA Assigning Secretary, have demonstrated the competence and knowledge expected of a youth level referee, you will be considered to have met the requirements to be assigned as a referee at the youth level.
6. Transfers and Returning Officials:
- a. An official transferring in from another association operating under the guidelines of the NFHS shall be required to submit a placement letter from the assigning secretary of his old association. This letter should certify the number of years the official was with that association and the level at which he worked as well as the number of varsity level games and total games that the official has worked.
 - b. If the transferring official's letter indicates he has two or more years of experience, he will be placed as an intermediate official. Otherwise he will be placed as an apprentice level official
 - c. The transferring official will be given 100 training points for each full year completed in their old association. They will also receive credit for their varsity and total games worked. They will need to meet all other requirements for promotion to the next level.
 - d. An official who returns to work with EFOA after an absence of one year or less may return at their last level with all the training points credited on their record.
 - e. An official who returns to work with EFOA after an absence of more than one year will be treated the same as a transferring official and be placed as an intermediate or apprentice level in accordance with paragraphs b and c above.
7. Training Instructors: Training instructors must be varsity level officials who have either attended the WOA summer camp or the Senior Officials seminar and been approved by the EFOA Board of Directors.